



VILLAGE BOARD MEETING MINUTES

Date: Tuesday, April 18, 2023
Location: Sherman Village Hall, 401 St John's Drive, Sherman, IL 62684
Time: 5:00pm
Type: Regular Meeting of the Sherman Village Board of Trustees

VILLAGE BOARD IN ATTENDANCE

Trevor J. Clatfelter, President; Sean Bull, Trustee; Pam Gray, Trustee; Bret Hahn, Trustee; Brian Long, Trustee; Kevin Schultz, Trustee; Krista Sherrock, Trustee.

OFFICIALS IN ATTENDANCE

Don Craven, Corporate Counsel; Michael Stratton, Deputy Clerk & Village Administrator; Craig Bangert, Chief of Police; Mike Moos, EMA Director

Randy Burge, Member of Zoning Board of Appeals

Byron Painter, Media

PUBLIC IN ATTENDANCE (From Sign-In Sheet)

No one signed up to address the Board.

OPENING

1. Roll Call. Deputy Clerk Stratton conducted roll call of the Village Board of Trustees. President Clatfelter announced that a quorum was present to conduct Village business.
2. Pledge of Allegiance. Randy Burge led the group in the Pledge of Allegiance.
3. Set Agenda. President Clatfelter asked the Board for non-action items to be added to the agenda. There being none, President Clatfelter requested a motion to set the agenda. *Motion by Long, seconded by Trustee Bull. Voice Vote with the Ayes having it 6/0. Motion passed.*

CLERK'S REPORT

1. Presentation of Minutes of the March 21, 2023 Board Meeting Minutes. Minutes of the March 21, 2023 Regular Board Meeting of the Sherman Village Board of Trustees were presented for approval. President Clatfelter asked if there were any additions or corrections. There being no additions or corrections, President Clatfelter requested a motion to approve. *Motion to Approve the minutes of the Regular Board Meeting of March 20, 2023 as presented by the Deputy Clerk*

Approved May 2, 2023

was made by Trustee Gray, seconded by Trustee Hahn. Roll Call Vote Ayes having it 6/0 with Trustee. Motion Passed.

2. Presentation of Bills for Approval. President Clatfelter asked if there were any questions of the Board on the Warrants presented by the Clerk. There being no questions, President Clatfelter called for a motion to approve the warrants as presented. *Motion to Authorize the warrants as presented by the Deputy Clerk was made by Trustee Schultz, seconded by Trustee Gray. Roll Call Vote Ayes having it 6/0. Motion Passed.*

TREASURER'S REPORT

No Treasurer's Report

ENGINEERING REPORT

No Engineering Report

LEGAL REPORT

No Legal Report.

VILLAGE ADMINISTRATOR & ECONOMIC DEVELOPMENT REPORT

No Administrator's Report.

PRESIDENT'S REPORT.

1. Resolution RE: CY2022 MFT Close Out. President Clatfelter requested Administrator Stratton provide brief presentation on the resolution. Administrator Stratton addressed the Board on the resolution. President Clatfelter asked if there were any questions. There being none, President Clatfelter requested a *Motion to approve Resolution 23-10 CY22 MFT Close Out as presented was made by Trustee Long, second by Trustee Gray. Roll Call Vote with Ayes having it 6/0. Motion Passed.*
2. Resolution RE: CDBG Grant Application Submittal. President Clatfelter asked if there were any questions concerning the CDBG grant application to assist with the clean-up recovery at Brittan Place Subdivision due to tornado damage. Trustee Sherrock asked when the money would be received. Administrator Stratton noted the grant will be for reimbursable expenses up to \$250,000 once approved with periodic reporting. There being no further questions, President Clatfelter requested a *Motion to Approve Res #23-11 to Proceed with the Grant Application with DCEO in the amount up to \$250,000.. Motion by Trustee Sherrock, Second by Trustee Hahn. Roll Call Vote with Ayes having it 6/0.*
3. Ordinance RE: Recommendation from Zoning Board of Appeals on Petition for Variance of Setback at 600 Flagglan Drive. President Clatfelter addressed the Board on the recommendation from the Sherman Zoning Board of Appeals that met Monday, April 17 on a petition for variance to the setback for property located at 600 Flagglan Drive. President Clatfelter recognized the owners Douglas Wagner and Bradly Wagner. Mr. Wagner addressed the Board about the project and need for additional space for their family. President Clatfelter asked if the Board had any questions. There being none, President Clatfelter called for a *Motion to Approve Ordinance 23-04 authorizing a variance from side yard setback requirement for the property parcel #06-25.0-377-001 located at 600 Flagglan*

Approved May 2, 2023

drive, Sherman, IL as recommended by the Sherman Zoning Board of Appeals and Village Engineer and Legal Counsel. Motion by Trustee Gray, Second by Trustee Schultz. Roll Call Vote with Ayes having it 6/0. Motion Passed.

4. **FY21 Audit Presentation**. President Clatfelter addressed the Board and opened discussion on the FY21 Audit that is still not completed. Administrator Stratton noted the Illinois State Comptrollers Office has contacted his office and raised concerns as to the late reporting. The Board discussed the matter and requested staff notify the auditing firm to finalize the FY21 audit for acceptance by the May 2, 2023 board meeting. No action was taken by the Board. The Board also discussed the hiring of another auditing firm for the FY22 and FY23 audits with action to be taken in May board meetings.

COMMITTEE REPORTS

No Committee Reports.

SHERMAN POLICE DEPARTMENT REPORT

Chief Bangert addressed the Board about the response and time line of the recent tornado disaster cleanup recovery north in Sherman.

EMERGENCY MANAGEMENT AGENCY REPORT

Director Moos addressed the Board about the details and thanks to all the internal and external agencies, vendors and volunteers that assisted with the recovery efforts. He also noted that a follow debriefing will be coordinated in the near future with top and key personnel to discuss the response and opportunities.

President Clatfelter addressed the Board to express his great appreciation to all staff, department personnel, assisting agencies, the Labores/Operators Response Team, Fire Department, Sister Villages and Townships, Board members and others for their response in assisting through the recovery efforts.

DEPARTMENT OF PUBLIC WORKS REPORT

No Report.

NEW BUSINESS

No new business.

OLD BUSINESS

No old business.

CIVIC ORGANIZATIONS

No Organizations Scheduled.

PUBLIC COMMENT

President Clatfelter noted no one signed up to address the Board.

EXECUTIVE SESSION

No Executive Session was called.

Approved May 2, 2023

ADJOURNMENT

President Clatfelter noted there were no further matters to come before the Board requested a motion to adjourn the public meeting. *Motion by Trustee Long; seconded by Trustee Hahn. Voice Vote with Ayes having it 6/0. Motion Passed. Public Meeting was adjourned at 5:45pm.*